



WHISTLER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
Wednesday, July 5<sup>th</sup>, 2017 @ 5:30 pm  
Community Room at the Whistler Public Library  
MINUTES

**Attending:**

Gordon Annand(Chair)  
Bevin Heath Ansley  
Celia Utley  
Dea Lloyd  
Jen Ford  
Kathleen Graham  
Kelly Gartshore  
Paul Tutsch  
Rod Tindall  
Victoria Crompton  
Nadine White

**Regrets:**

Sharon Schrul

050. Call to Order

Gord mentioned the passing of Andree Janyk and that a celebration of life is planned on July 16, at 2 to 4:30 p.m., at the Fairmont Chateau Whistler.

100. Approval of Agenda

Motion: That the Agenda be approved  
Moved: Dea  
Seconded: Vicki  
Approved Unanimously

200. Approval of the Minutes of June 7<sup>th</sup>, 2017

Motion: That the Minutes be approved  
Moved: Bevin  
Seconded: Kathleen  
Approved Unanimously

250. Public Comments

300. Consent Agenda - Chair Report  
Policy 800 and Index  
HR Committee Report  
WPL Dashboard  
\*Motion to receive reports  
That the reports be received  
Moved: Dea  
Seconded: Kelly  
Approved Unanimously

400. Business Arising from Reports

500. New Business

501. Policy Manual Review – Section 800

Board members will recommend changes and make suggestions to Gord and section 800 will be reviewed again at the next meeting.

502. WPL – Website Update

Nadine updated the Board on the new website, which was updated according to a survey sent last year. Next Monday is going to be a soft launch of the website. Nadine also mentioned that changes can be made, easily, along the way.

600. Old Business

601. Strategic Plan Update

Nadine mentioned that 253 surveys have been answered so far. A minimum of 375 answered surveys are needed, for a good sample size. The goal is to reach 800 answered surveys.

Opportunity for feedback on the Strategic Plan is scheduled for Sept 13 for 3 hours (time TBD) and Sept 20 for an all-day session.

602. HR Committee Update

Bevin explained the process for the annual Trustee application. Trustees are appointed by the Mayor and Council for a two year period, after which time, they are invited to reapply for another term. Trustees may serve for up to a total of four 2 year terms.

This year five Trustees need to reapply.

Kathleen, Vicki and Jen stepped up to be part of the HR committee, whose primary duty is to interview prospective Trustees.

Bevin also mentioned that a Board competency document is ready for the next meeting

700. Items for Next Meeting

- InterLink 2016 annual report
- Policy Manual section 800
- Board competency

800. Next Meeting

- \* Executive: Tuesday, August 29<sup>th</sup>, 2017 @ 4:00 LD Office
- \* Board Meeting: Wednesday, September 6<sup>th</sup>, 2017 @ 5:30 WPL Community Room

900. Adjournment

- Motion: That the meeting be adjourned
- Moved: Kelly
- Seconded: Bevin
- Approved Unanimously

1000. In Camera