



WHISTLER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, September 6th, 2017 @ 5:30 pm
Community Room at the Whistler Public Library
MINUTES

Attending:

Gordon Annand(Chair)
Bevin Heath Ansley
Celia Utley
Dea Lloyd
Jen Ford
Kathleen Graham
Kelly Gartshore
Paul Tutsch
Rod Tindall
Sharon Schrul
Victoria Crompton
Elizabeth Tracy

Regrets:

050. Call to Order

100. Approval of Agenda

Motion: That the Agenda be approved

Moved: Vicki

Seconded: Jen

Approved Unanimously

200. Approval of the Minutes of July 5th, 2017

Motion: That the Minutes be approved

Moved: Bevin

Seconded: Kathleen

Approved Unanimously

250. Public Comments

- Rotary Presentation – Marg Pallot and Ken Martin
Gord thanked our guests for the cheque raised from the pancake breakfast.

300. Consent Agenda - Chair Report

Amended Policy 800, Policy 900 and Index
Finance Report Q2 plus July
Draft Board Calendar
Board Competencies
Article: Best Board Orientation
Daniel Burris Futurist
Interlink Annual Report 2016
Interlink Distribution Letter
Community Foundation Endowment Grant Letter
Friends of the Library Minutes June 2017
WPL Dashboard
*Motion to receive reports
That the reports be received
Moved: Vicki
Seconded: Jen
Approved Unanimously

400. Business Arising from Reports

500. New Business

501. Policy Manual Review – Section 800 (amended) & 900

Motion to accept section 800 of the Policy Manual

Moved: Rod

Seconded: Paul

Approved Unanimously

Motion to accept section 900 with the amendment

Moved: Kathleen

Seconded: Dea

Approved Unanimously

502. Q2 plus July Financial Report – Elizabeth/Kathleen

Elizabeth explained that the Budget is looking better after the arrival of part of the Provincial Grant in July, but that we are still waiting for the second installment. Gord, Paul and Elizabeth will make some inquiries of the Government, as to when it will arrive.

Dea requested that the Report have a second column for the previous year actual.

600. Old Business

601. Strategic Plan Update – Elizabeth

- Purpose Statement Workshop – Sept. 13, 8:30-10:00, Library Community Room

- Final Planning Day – Sept. 20, 8:30-5:00, Aava Hotel Peak Room

Elizabeth explained the process for the Strategic Planning workshop and planning day. She will be sending a Survey Monkey that will be used for the purpose statement, and asked all Board member to complete it in a timely manner. She mentioned that John Ray, Kerry Ing and Norm McPhail of the RMOW will be present at the final planning day. She also expects that 2 or 3 strategic points will come out of the planning day, including those related to space and technology.

602. HR Committee Update – Bevin

- Timeline Draft
- Competencies Draft

Bevin described some of the more confusing points of the draft of competencies and mentioned that a Survey Monkey will be sent. Gord asked the Board members to do their best to answer in a timely manner.

700. Items for Next Meeting

800. Next Meeting

- * Executive: Tuesday, September 26th, 2017 @ 4:00 LD Office
- * Board Meeting: Wednesday, October 4th, 2017 @ 5:30 WPL Piccolo Room at Municipal Hall

900. Adjournment

Motion: That the meeting be adjourned

Moved: Vicki

Seconded: Kathleen

Approved Unanimously

1000. In Camera

Cornucopia fundraising planning meeting to follow