



WHISTLER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, December 6th, 2017 @ 5:30 pm
Whistler Public Library Community Room
MINUTES

Attending:

Bevin Heath Ansley (Chair)
Celia Utley
Dea Lloyd
Kathleen Graham
Paul Tutsch
Rod Tindall
Victoria Crompton
Elizabeth Tracy

Regrets:

Gordon Annand
Jen Ford
Kelly Gartshore

050. Call to Order

100. Approval of Agenda with the amendment to add section 504. InterLink - Paul

Motion: That the Agenda be approved

Moved: Vicki

Seconded: Dea

Approved Unanimously

200. Approval of the Minutes of November 1st, 2017

Motion: That the Minutes be approved

Moved: Vicki

Seconded: Celia

Approved Unanimously

250. Public Comments

300. Consent Agenda -

Minutes

Chair Report

Board Orientation Process

TD External Charity Bank Account

September 2017 TD Statement

2018 Budget Development Report

2017 Q3 Budget Summary
September 2017 Financial Report
Human Resources Committee 2017 Goals & Results
Board 2017 Self Evaluation
Friends November 2017 Minutes
Friends Fall Newsletter
WPL Dashboard
*Motion to receive reports
That the reports be received
Moved: Paul
Seconded: Dea
Approved Unanimously

400. Business Arising from Reports

500. New Business

501. Trustee Orientation – Bevin

Bevin briefed the Board on the onboarding process for the new WPL Board of Trustee members. Elizabeth proposed a tour of the Wikispace in the New Year with all the Board members.

502. TD External Charity Bank Account – Kathleen

Kathleen gave a summary of the external charity bank account, the document will be included in the Wikispace for all Board members to review.

503. Draft 2018 Budget – Elizabeth

Elizabeth updated the Board on the expenses, revenues, fundraising, and proposed Projects for 2018. Projects include: replacement of technology, upholstery, space need assessment.

Motion: That \$25,000 from the TD Charity account be transfer to the Library Capital reserve account

Moved: Kathleen

Seconded: Paul

Approved Unanimously

Motion: That 2018 Draft Budget be accepted and also be recommended to the new January 2018 Board members.

Moved: Kathleen

Seconded: Vicki

Approved Unanimously

504. InterLink – Paul

Paul reported on the InterLink meeting

600. Old Business

601. Trustee Recruitment – Kathleen

The Selection Committee recommended that 5 individuals be appointed as Trustees for a two year term and one for a one year term. The interview guidelines have been updated to make sure people and meeting space are available.

602. SOFI Update – Elizabeth

Elizabeth mentioned her complications dealing with the Province regarding the SOFI this year. She mentioned that Ken Roggeman and Norm McPhail will deal with the issue.

603. Proposed 2018 Executive

- Chair – Bevin
- Vice-Chair – Kathleen
- Treasurer – TBD

Elizabeth offered to do the financial reports if nobody is interested in the treasurer position.

700. Items for Next Meeting

- Introduction of new Trustees
- Election of new Executive – Gord
- Space Planning Update - Elizabeth

800. Next Meeting

* Executive: WEDNESDAY, December 27, 2017 @ 4:00 PM - LD Office

* Board Meeting: Wednesday, January 3, 2018 @ 5:30 WPL Community Room

900. Adjournment

Before adjourning, Bevin thanked Paul and Dea for their years of service on the Board.

Motion: That the meeting be adjourned

Moved: Paul

Seconded: Dea

Approved Unanimously