



WHISTLER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, February 1st, 2017 @ 5:30 pm
Community Room at the Whistler Public Library
Minutes

Attending:

Gordon Annand(Chair)
Bevin Heath Ansley
Elizabeth Tracy
Sue Maxwell
Kelly Gartshore
Victoria Crompton
Sharon Schrul
Celia Utley
Kathleen Graham

Regrets:

Rod Tindall
Paul Tutsch
Dea Lloyd

050. Call to Order 5:30

100. Approval of Agenda

Gord noted Executive Meeting would be Feb 22nd instead of Feb 28th as indicated on the agenda

Motion: To approve agenda

Moved: Vicki

Seconded: Kathleen

Approved Unanimously

200. Approval of the Minutes of January 4th, 2016

Motion: To approve Minutes January 4th 2017

Moved: Bevin

Seconded: Kathleen

Approved Unanimously

250. Public Comments

300. Consent Agenda - Chair Report
Inflationary Increase Support Letter
Policy 300 and Index
BLTA Membership
Article from the Globe & Mail "As 2016 Crashed in Flames"
November WPL Dashboard
Budget Workflow Diagram
Business Plan
*Motion to receive reports
Moved: Kelly
Seconded: Bevin on assumption above report "November WPL Dashboard" is changed to "January WPL Dashboard"
Approved Unanimously

400. Business Arising from Reports

500. New Business

501. Business Plan Update – Elizabeth

502. Board Goals 2017

- Strategic Plan: Overview will be discussed in March meeting
- Advocacy & Fundraising
- HR – WPL Trustee Wiki: Bevin will meet with HR committee re: goals.
- Friends Initiative

503. Policy Manual Review

- Section 300 – Will be edited by RMOW Communications
- Revisions are to be made to the policy regarding 1. clarifying length of appointments and 2. whether to differentiate presentations to the board from proposals or other items requiring decision making.

504. Orientation - Elizabeth reviewed the budget process.

505. WPL Friends Initiative – Elizabeth & Gord

Gord has approached some people about being on a steering committee to re-launch the Friends, but thinks there is a need to have a key person to spearhead the effort. Elizabeth feels Diana Mulvey might be that person. Gord arranged for her to do a presentation at the Friends meeting in January. Friends bought into the idea of hiring her. The cost would be about \$10,000 plus an additional \$5-7,000 for additional costs.

Motion: To support the proposal to hire Diana Mulvey of Seeds Consulting to help revitalize and re-launch the Friends if we can source the funds and pending approval by RMOW.

Moved: Kelly

Seconded: Sharon

Approved Unanimously

600. Old Business

601. Committee Structure – Bevin confirmed everyone was placed on committees

602. Advocacy & Fundraising – Review – Gord
November 2016 Wine Folly brought in \$6482.70
January 2017 Winetastic Coat Check: \$790.20

Watermark is calling for applications to be charity recipient for the 2017 Cornucopia Event. Application process closes in 2 weeks. Gord will get more information from Kelly Hand.

700. Items for Next Meeting

701. Norm McPhail – RMOW – General Manager of Corporate & Community Services

702. Advocacy & Influence Presentation – Elizabeth

703. Strategic Plan Proposal – Elizabeth – Consultant Caroline Bagnall will attend

704. 2016 Year-end Financials

705. Elizabeth's 2017 PDP Goals – Bevin

800. Next Meeting

* Executive: Wednesday, February 22th, 2017 @ 4:00 LD Office

* Board Meeting: Wednesday, March 1st, 2017 @ 5:30 WPL Community Room

900. Adjournment

Motion: To adjourn

Moved: Sharon

Seconded: Sue

Approved Unanimously

Meeting adjourned at 7:30