



WHISTLER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
Wednesday, February 3, 2016 @ 5:30 pm  
Community Room at the Whistler Public Library  
MINUTES

**Attending:**

Gordon Annand(Chair)  
Bevin Heath Ansley  
Jen Ford  
Kelly Gartshore  
Louise Tomchek  
Paul Tutsch  
Sharon Schrul  
Terry Deutscher  
Victoria Crompton  
Nadine White

**Regrets:**

Jon Decaigney  
Rod Tindall

050. Call to Order

100. Approval of Agenda

Motion: That the agenda be approved.

Moved: Jen

Seconded: Vicki

Approved unanimously

200. Approval of the Minutes, January 6th, 2016 Meeting

Motion: That the minutes be approved.

Moved: Bevin

Seconded: Vicki

Approved unanimously

250. Public Comments – none

260. Guests

Norm McPhail, RMOW - General Manager Corporate & Community Services introduced himself and described his role in the Resort Municipality of Whistler. He answered questions from the board and spoke of the library as the community's "centre of civic engagement."

300. Consent Agenda - \*denotes report included

\*Chair

Treasurer

Advocacy & Outreach

Fundraising

HR & Succession Planning

Friends of the Library Update

\*InterLINK Report

Correspondence

\*Library Director Report

\*Statistics

Motion to receive reports

Motion: That the reports be received.

Moved: Sharon

Seconded: Jen

Approved unanimously

Discussion of the format of the reports list in the agenda resulted in the removal of three topic headings (Art Committee, Business Plan Update, and Board Policy) from the list of items with regular reports. A suggestion that all items on the remaining list be specifically addressed at each meeting (with at least "no report at this time" comment) was accepted for consideration.

400. Business Arising from Reports

- Nadine was complimented on the thorough summary of the annual library statistics that she prepared for the Board. Time did not permit a discussion of this summary at the meeting. Gord requested that Terry prepare a list of points for discussion at either the March or April meeting.
- Nadine responded to questions about the library's role in the Community Foundation's Vital Signs project, and the proposed Cultural Connector Pass.

500. Old Business

501. Committee Structure:

Advocacy & Outreach

Fundraising

HR & Succession Planning

InterLINK

Motion: that the entire board be members of the Advocacy and Outreach Committee and the Fundraising Committee, respectively.

Moved: Paul

Seconded: Louise

Approved unanimously.

Motion: that Bevin and Gord serve on the HR & Succession Planning Committee, and if required, additional Board members be added on an ad hoc basis; and that Paul continues to be the Library's InterLINK representative, with an alternate to be named later, after Paul confirms the 2016 meeting dates.

Moved: Terry

Seconded: Sharon

Approved unanimously

502. Library Tour – Update

It was the consensus of all board members who participated that the library tour of January 10 was a valuable experience – for demonstrating the breadth and depth of services provided, the pace of change in the library, and the enthusiasm of our dedicated staff.

600. New Business

601. InterLINK – Update & Budget Review

- Paul led a discussion of recent InterLINK developments, including their proposed 2016 budget and strategy.

602. Learning for Life – Update on Meeting

- Terry presented a short summary the Learning for Life project's Whistler Information Session on January 19, 2016.

603. Financial Summary

- Sharon provided a brief verbal overview of the Library's financial performance in 2015. While the numbers are not yet final, it appears that the library will realize a modest surplus in operating revenue for the year, and a modest under-run in operating expenses. It is expected that the final report for the year will show a decline in the Library's capital reserves, the result of several contributions to capital projects.

700. Items for Next Meeting:

800. Next Meeting:

\* Executive: Tuesday, February 23, 2016 @ 5:00 LD Office

\* Board Meeting: Thursday, March 10, 2016 @ 5:30 WPL Community Room

900. Adjournment

Motion: That the meeting be adjourned

Moved: Paul

Seconded: Terry

Approved unanimously

1000. In Camera

