



WHISTLER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, October 5, 2016 @ 5:30 pm
Community Room at the Whistler Public Library
MINUTES

Attending:

Gordon Annand(Chair)
Bevin Heath Ansley
Jen Ford
Paul Tutsch
Sharon Schrul
Terry Deutscher
Victoria Crompton
Elizabeth Tracy

Regrets:

Kelly Gartshore
Louise Tomchek
Rod Tindall

050. Call to Order

100. Approval of Agenda

Motion: That the agenda be approved.

Moved: Terry

Seconded: Bevin

Approved unanimously

200. Approval of the Minutes of September 7th, 2016

Motion: That the minutes be approved.

Moved: Paul

Seconded: Sharon

Approved unanimously

250. Public Comments

300. Consent Agenda -

Chair Report

Interlink Report

October WPL Dashboard

COTW Presentation Slides

Pique Article following COTW

*Motion to receive reports

Motion: That the reports be received.

Moved: Bevin

Seconded: Terry

Approved unanimously

400. Business Arising from Reports

500. New Business

501. Policy Manual Update

Elizabeth explained that the Policy Manual is all updated. She wants the managers to go through it, to make sure that all policies are actually in place. The Board will have a copy for the next meeting.

Gord mentioned that the Policy Manual for both the Board and Operations, are living documents that will be updated at least once a year.

502. 2017 Initial Discussion

Elizabeth expressed the need of increasing the library's budget to support the cost increase in certain areas like the contract services, bibliocommons cost, maintenance service for the self-check machine, and staff training.

She also explained the Proposed Capital Projects for 2017.

503. Fundraising - Giving Tuesday Opportunity

Gord explained the "Giving Tuesday", a global day of giving. The date this year is November 29. The Board agreed to set up a soliciting donation table in the lobby and maybe have a prize for donating.

504. Walrus

Walrus, the magazine, is coming to Whistler. They contacted the library to ask if they could set up in the lobby and ask the community one question: What innovation means to people?

Elizabeth saw a great opportunity to use the data and feedback for strategic planning purposes.

600. Old Business

601. WPL Friends – Review

The Friends approved the concept presented and agreed to form a steering committee to guide the process of creating a new membership drive and marketing campaign

Gord mentioned that Lindsay Debou and Alix Nicoll have joined Susan Annand, Marianna Orr and Christy Auer as the Board of Directors.

602. Fundraising – Cornucopia Update – Gord

Gord mentioned that the ticket sales are not going well for the library event re the book launch and encouraged the Board to bring more people. He is trying to get some charcuterie and tickets to Basalt, to enhance the package.

603. Application process

Bevin met with Nikki Best to revamp the application form for prospective Board members of the Library, and an ad for the paper. All is ready, the first ad is going in the paper, Oct 20. She mentioned that all applications need to be deposited at municipal hall.

700. Items for Next Meeting

701. Fines Presentation - Elizabeth

800. Next Meeting

* Executive: Tuesday, October 25th, 2016 @ 4:00 LD Office

* Board Meeting: Wednesday, November 2nd, 2016 @ 5:30 WPL Community Room

900. Adjournment

Motion: That the meeting be adjourned

Moved: Paul

Seconded: Sharon

Approved unanimously

1000. In Camera