



WHISTLER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, January 3rd, 2018 @ 5:30 pm
Whistler Public Library Community Room
MINUTES

Attending:

Bevin Heath Ansley (Chair)
Allison Winkle
Cathy Jewett
Celia Utley
Gordon Annand
Josie Chuback
Kathleen Graham
Kelly Gartshore
Mandy Rousseau
Rod Tindall
Victoria Crompton
Elizabeth Tracy

Regrets:

050. Call to Order

Gord introduced the new members and invited everyone to introduce themselves.

100. Approval of Agenda

Motion: That the Agenda be approved with the 504 amendment
Moved: Vicki
Seconded: Kathleen
Approved Unanimously

200. Approval of the Minutes of December 6th, 2017

Motion: That the Minutes be approved
Moved: Kathleen
Seconded: Rod
Approved Unanimously

250. Public Comments

300. Consent Agenda - Chair Report
SOFI Update
BCLTA Update Provincial Resource Sharing Grant
InterLINK Agreement FAQ's
InterLINK Report Q3
WPL Dashboard
*Motion to receive reports
That the reports be received
Moved: Vicki
Seconded: Cathy
Approved Unanimously

400. Business Arising from Reports

500. New Business

501. Election of Chair & Vice Chair

- Proposed: Chair – Bevin Heath Ansley
- Proposed Vice Chair – Kathleen Graham
- Call for additional nominations.

Motion: That the proposed Chair and Vice Chair be approved

Moved: Kelly

Seconded: Celia

Approved Unanimously

502. Board Core Responsibility Review – Bevin

Bevin explained that Gord created a document on Board core responsibilities which will be presented in the February Board package. Some of the responsibilities include, selecting new members, setting goals, reviewing policies, evaluating the Library Director, and fundraising. She is open for input and suggestions for changes.

503. 2018 Committee Structure Overview – Bevin

- * Confirm Committee member's at February meeting

Bevin asked that Board members think about which committee they would like to represent. The committees are: Executive, HR, Advocacy and fundraising, Interlink representative, and Ad hoc.

504. Brief Wiki explanation – Elizabeth

Elizabeth explained that the Wiki is a virtual application to which each Board member will be invited, next week. It includes Board packages, information and contact list, resources on BCLTA, the Library Act, HR documents and more. There will be more information at the next meeting.

600. Old Business

601. Strategic Plan Update – Elizabeth

Elizabeth explained that this Strategic Plan is more friendly and ambitious. It contains our Purpose, Vision, Values and Priorities.

Motion to approve the draft of the Strategic Plan as presented:

Moved: Vicki

Seconded: Kelly

Approved unanimously

602. Space Needs Assessment Update – Elizabeth

Elizabeth presented the space needs assessment from HCMA, the original architectural company that build the library. It provides us with solutions to better utilize the space within the existing library facility.

Themes covered were quiet study space, technology, seating and comfort, space for work, and teen area.

603. SOFI Update – Elizabeth

Elizabeth referred the Board to the SOFI update in the consent agenda.

700. Items for Next Meeting

- Trustee Orientation – Tour of Wikispace for all Trustees – Balance TBD
- Committee Structure - Confirm Committee's
- Board Goals 2018
 - Fundraising & Advocacy
 - Friends Initiative
 - Policy Manual Review
 - Others
- Cornucopia Final Report

800. Next Meeting

- Executive – Tuesday, January 30, 2018 @ 4:00 PM – LD Office
- Board – Wednesday, February 7, 2018 @ 5:30 PM – Community Room

900. Adjournment

Motion: That the meeting be adjourned

Moved: Vicki

Seconded: Gord

Approved Unanimously

