



WHISTLER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, February 7th, 2018 @ 5:30 pm
Whistler Public Library Community Room
MINUTES

Attending:

Bevin Heath Ansley (Chair)
Allison Winkle
Cathy Jewett
Celia Utley
Gordon Annand
Josie Chuback
Kathleen Graham
Kelly Gartshore
Mandy Rousseau
Rod Tindall
Victoria Crompton

Regrets:

Elizabeth Tracy

050. Call to Order

100. Approval of Agenda

Motion: That the Agenda be approved
Moved: Mandy
Seconded: Kelly
Approved Unanimously

200. Approval of the Minutes of January 3rd, 2018

Motion: That the Minutes be approved
Moved: Gord
Seconded: Josie
Approved Unanimously

250. Public Comments

300. Consent Agenda -

- Chair Report

- WPL Dashboard
- Cornucopia Fundraising report
- Board Core Responsibilities
- Q4 Financial Report
- Minutes of January Friends Meeting
 - *Motion to receive reports
 - That the reports be received
 - Moved: Vicki
 - Seconded: Kathleen
 - Approved unanimously

400. Business Arising from Reports

500. New Business

501. Traditional Territories Acknowledgement Statement practice – Elizabeth
 “We would like to firstly begin by acknowledging that the Resort Municipality of Whistler, and the Sea to Sky Corridor is located on unceded shared traditional territories of the Squamish & Lil’wat Nations and we honour their language, culture and history.”

Motion to support the practice
 Move: Gord
 Seconded: Kathleen
 Approved unanimously

502. Policy Manual Review 100 & 200

Motion to approve Policy 100 & 200 with the amendments
 Moved: Josie
 Seconded: Vicki
 Approved unanimously

503. Strategic Plan: Action Plan – Deferred to next meeting

504. Summary of Board Fundraising

Gord summarized the benefits of Cornucopia 2017. He mentioned that the Library will be the sole recipient for Cornucopia 2018.
 He also mentioned that Telus Winter Classic will be on March 9th, and there will be a need for volunteers, for the coat check at the Westin Hotel.
 Other fundraising events are: Rotary Pancake Breakfast, and possibly Ironman.

600. Old Business

601. “Tour” of Wikispaces

Kathleen and Bevin led us on a walkthrough of the Finance & HR sections, explaining some of the documents.
 The decision was made that anyone can edit the documents.

602. Budget revision request

Cathy explained the process of the RMOW Budget proposal. She suggested that everyone show up at the public viewing of the Budget and express their opinion. Elizabeth recommended amending the Library “space needs assessment” Budget downward by 25,000\$. All were in favor.

603. Formation of Committees

Bevin allocated everyone to a committee and the members expressed their agreement. The committees are now formed, but are open to change.

700. Agenda items for next meeting

- 2017 Year End Financial Report
- Policy 300
- Committee Reports
 - HR Committee to include Library Director’s PDP report
- Board 2018 Goals
- Agile Presentation
- Strategic Plan

800. Next Meeting

- Executive – Tuesday, February 27, 2018 @ 4:00 PM – LD Office
- Board – Wednesday, March 7, 2018 @ 5:30 PM – Community Room

900. Adjournment

Motion: That the meeting be adjourned

Moved: Vicki

Seconded: Josie

Approved Unanimously