



WHISTLER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, April 4th, 2018 @ 5:30 pm
Whistler Public Library Community Room
MINUTES

Attending:

Bevin Heath Ansley (Chair)
Cathy Jewett
Celia Utley
Gordon Annand
Josie Chuback
Kathleen Graham
Kelly Gartshore
Rod Tindall
Victoria Crompton
Elizabeth Tracy

Regrets:

Allison Winkle
Mandy Rousseau

050. Call to Order

100. Approval of Agenda

Motion: That the Agenda be approved

Moved: Vicki

Seconded: Kathleen

Approved Unanimously

200. Approval of the Minutes of March 7, 2018

Motion: That the Minutes be approved

Moved: Josie

Seconded: Cathy

Approved Unanimously

250. Public Comments

300. Consent Agenda:

- Chair Report
- WPL Dashboard
- 2017 Year End Financial Report

- Fundraising report
- Friends of WPL Report on March 21, 2018 meeting
 - *Motion to receive reports
 - That the reports be received
 - Moved: Vicki
 - Seconded: Kelly
 - Approved unanimously

400. Business Arising from Reports

Gord asked the Board members to sign up for Ironman with the link in the agenda, in the next couple of weeks. He pointed out that you need to get a confirmation from Ironman, otherwise you are not signed up.

He also mentioned that the pancake breakfast is going to be part of GoFest and to save the date, May 18th, 2018, if you can help.

500. New Business

501. Policy Manual Review 300 & 400 – Elizabeth

Motion to approve the Policy Manual 300 with the amendment to remove the treasurer position. The terms of reference for the executive committee should include ensuring all members are aware of and actively participating in fiduciary responsibilities. The HR committee terms of reference should include delivering training and education opportunities for all Board members related to these responsibilities.

Moved: Josie

Seconded: Vicki

Approved unanimously

Motion to approve the Policy Manual 400 as in the agenda

Moved: Celia

Seconded: Rod

Approved unanimously

502. Member at Large on Executive Committee

Kathleen explained that a new pilot project is in the works to invite Board members to the Executive committee meeting. The hope is that the Board members are more engaged and that the line of communication stays open.

503. Space Needs Assessment report from HCMA & WB Grant

Elizabeth explained that for phase 1, the Whistler/Blackcomb grant application has been sent and some money put aside from the RMOW-Capital project. Cathy mentioned that having a field trip to the library with the council members would be a great way to show people the value of the changes.

504. InterLINK meeting comments

Kelly updated the Board on her last meeting with InterLink. She was really amazed to see the Whistler Public Library being viewed as on the cutting edge of innovation. The concept of Agile is really appreciated throughout the library system.

600. Old Business

601. Library Director's Performance & Development Plan

Motion to move the meeting in camera

Moved: Kathleen

Seconded: Celia

Approved unanimously

Motion to return to the meeting

Moved: Kathleen

Seconded: Josie

Approved unanimously

602. Board Goals for 2018

Bevin asked for some feedback on the Board goals for 2018

Motion to approve Board goals with the amendment under "relationships". To expand our advocacy efforts, and ensure that all members can effectively articulate the value of the library, the impact on the community and the vision for the space and strategic plan.

Moved: Kelly

Seconded: Josie

Approved unanimously

603. Replacement for Wikispaces

Elizabeth will talk with the IT department for some idea of replacement. The new Board members urged that it should be done soon.

700. Agenda items for next meeting

- Policy 500
- Cornucopia work & Launch of 2018
- News from Committees

800. Next Meeting

- Executive – Tuesday, April 24, 2018 @ 4:00 PM – LD Office
- Board – Wednesday, May 2, 2018 @ 5:30 PM – Piccolo Room Muni Hall

900. Adjournment

Motion: That the meeting be adjourned

Moved: Vicki

Seconded: Gord

Approved unanimously

