



WHISTLER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, May 2nd, 2018 @ 5:30 pm
Piccolo Room, Municipal Hall
MINUTES

Attending:

Bevin Heath Ansley (Chair)
Allison Winkle
Cathy Jewett
Celia Utley
Gordon Annand
Josie Chuback
Kathleen Graham
Mandy Rousseau
Rod Tindall
Victoria Crompton

Regrets:

Kelly Gartshore
Elizabeth Tracy

050. Call to Order

Traditional Territories Acknowledgement Statement:

“We would like to firstly begin by acknowledging that the Resort Municipality of Whistler, and the Sea to Sky Corridor is located on unceded shared traditional territories of the Squamish & Li’wat Nations and we honour their language, culture and history.”

100. Approval of Agenda

Motion: That the Agenda be approved

Moved: Cathy

Seconded: Mandy

Approved Unanimously

200. Approval of the Minutes of April 4, 2018

Motion: That the Minutes be approved

Moved: Josie

Seconded: Cathy

Approved Unanimously

250. Public Comments

300. Consent Agenda:

Strategic Priority: Make an Impact

- Chair Report
- WPL Dashboard
- TD Charity Account Overview
- WPL Finance Overview

Strategic Priority: Make Life Better

- Fundraising report
- Space Needs Assessment summary
 - *Motion to receive reports
 - That the reports be received
 - Moved: Josie
 - Seconded: Celia
 - Approved unanimously

400. Business Arising from Reports

500. New Business

Strategic Priority: Make an Impact

501. Policy Manual Review 500 Library Services

Motion to approve Policy 500 with the changes to 501.2

Moved: Rod

Seconded: Kathleen

Approved Unanimously

Strategic Priority: Play Well with Others

502. Governance Workshop follow up

Josie presented her session on the Governance Workshop. She mentioned that some information will be entered on the Wiki for all to see. Also, the trainer would be available for a session if the Board members are interested. Kathleen mentioned that if we host a session, we could bring other groups to the training and share the cost of the trainer.

503. Executive Committee Terms of Reference

The Board discussed the Terms of Reference and Gord said that the minutes from the executive meeting should be included in the agenda. This will be reviewed at the next Executive meeting.

Motion to accept the Executive Committee Terms of Reference in its form

Moved: Josie

Seconded: Celia

Approved with one opposed

Strategic Priority: Play Well with Others

504. HR Update of as of May 2

Josie updated the Board on HR, she mentioned that the community room has already been booked for Nov 20 for interviews for prospective Board members. They are also looking into sprucing up the webpage for recruiting new candidates

600. Old Business

Strategic Priority: Make Life Better

601. Cornucopia 2018 (30 minutes)

Gord started with the update on Ironman. He mentioned that 60% of the volunteer positions have been filled, but we still need some people to sign up for July 27 and 29.

For Cornucopia, he questioned the Board as to the feasibility of the silent auction goal. He mentioned that the key time to ask for items is from Aug 1 until Sept 15.

He is considering having a volunteer recognition prize. Watermark accepted. Gord explained that a raffle would be a possibility for fundraising, raffle tickets would be sold on-line with the cornucopia event tickets and by Board members and associates selling tickets to the public. Cathy mentioned that an "Ice cave heli tour" from Headline Adventure should be looked into.

Strategic Priority: Be Green

602. Replacement for Wikispaces

Josie let us know that with the help of Elizabeth, they found a private website to replace Wiki. Kathleen thanked them for finding a strong solution at an affordable price.

Motion to proceed with the proposed private section of the library website for the Trustees to use for information storage. The initial cost would be \$300.

Moved: Josie

Seconded: Gord

Approved Unanimously

700. Possible agenda items for future/June meeting

Strategic Priority: Make an Impact

- Policy 600 Library Collections
- Review Board Timeline Document

Strategic Priority: Make Life Better

- Cornucopia 2018

Strategic Priority: Play Well with Others

- Relationship Building & Influence – Elizabeth
- News thoughts and questions

800. Next Meeting

- Executive – Tuesday, May 29 2018 @ 4:00 PM – LD Office
- Board – Wednesday, June 6, 2018 @ 5:30 PM – Community Room

900. Adjournment

Motion: That the meeting be adjourned

Moved: Vicki

Seconded: Mandy

Approved unanimously

For your information:

- Board Goals 2018 – final version with approved amendment is attached
- 2017 Pancake breakfast notes
- Council Library Visit – May 3rd 9-9:45
- 2018 SOFI due May 15th – Approval by email
- Pancake breakfast – May 19th Library Plaza
- Friends of the Library Book Sale – May 19th Market Place IGA
- Friends of the Library Plant Sale – June 9th Library Plaza and Vestibule
- Ironman July 26-30 Olympic Plaza
- Cornucopia November 8-18