



WHISTLER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, June 6, 2018 @ 5:30 pm
Community Room, Whistler Public Library
MINUTES

Attending:

Bevin Heath Ansley (Chair)
Allison Winkle
Cathy Jewett
Celia Utley
Gordon Annand
Kathleen Graham
Kelly Gartshore
Mandy Rousseau
Rod Tindall
Elizabeth Tracy

Regrets:

Josie Chuback
Victoria Crompton

050. Call to Order

Traditional Territories Acknowledgement Statement

“We would like to firstly begin by acknowledging that the Resort Municipality of Whistler, and the Sea to Sky Corridor is located on unceded shared traditional territories of the Squamish & Li’wat Nations and we honour their language, culture and history.”

100. Approval of the amended Agenda

Motion: That the Agenda be approved

Moved: Allison

Seconded: Cathy

Approved Unanimously

200. Approval of the Minutes of May 2, 2018

Motion: That the Minutes be approved

Moved: Cathy

Seconded: Kathleen

Approved Unanimously

250. Public Comments

300. Consent Agenda:

Make an Impact

- Chair Report
- WPL Dashboard

Make Life Better

- Board Calendar timeline

Play Well with Others

- HR Committee minutes
- FOWPL May meeting minutes
- BCLTA Conference notes
 - *Motion to receive reports
 - Motion: That the reports be received
 - Moved: Celia
 - Seconded: Mandy
 - Approved unanimously

400. Business Arising from Reports

500. New Business

Make an Impact

501. Policy Manual Review 600 – Library Collections

Motion to approve the Policy Manual 600 – Library Collections as is

Moved: Rod

Seconded: Gord

Approved unanimously

Play Well with Others

502. HR Recruitment process update, status of trustees and Selection Committee composition

Bevin mentioned that the Selection Committee for recruitment of new Trustees in October & November will consist of: Josie as the Chair, Allison volunteered, and another Board member is invited to participate. At the present time, we know there are two Trustees who will be leaving the Board. Gord recommended to start soliciting now and to think about gender equality.

503. Monitoring Board work

Bevin brought forward the Board Calendar to ensure Board members were aware of the time line as well as some changes to standard items for meetings agendas for the year.

504. Relationship Building & Influence presentation

Elizabeth informed the Board that she has been elected vice chair of the Association of BC Public Library Directors. She then shared information she learned about relationship building & influence from a session with Ken Haycock. Some of the universal principals they discussed were: the power of “liking”, reciprocity, social proof and consensus, authority, core values and beliefs, scarcity, and networking.

505. Secure Bike parking proposal

Following the distribution to the Board of the RMOW’s and the Transportation Advisory Group’s proposal to start a pilot project to keep bikes

secure in the parking lot below the library, the Board discussed ramifications of this proposal. They are asking for permission to put a locked temporary cage for bikes storage in two parking spots. The library would not be part of the business and it would be a trial for a period of 6 months. The Board expressed their support for this proposal.

600. Old Business

Make Life Better

601. Cornucopia 2018

Gord reminded everyone of the plant sale this weekend and that a few spots still needed to be filled for Ironman. Members of the Board indicated their availability to fill the remaining places. He summarized the work to be done by the Fundraising Committee for Cornucopia. The decision was made that the raffle prizes would be a year supply of wine and the helicopter ride and tour of the Pemberton Icecap. The feasibility and availability of these prizes will be managed by the Fundraising Committee. Gord presented a proposed budget that would be required to participate in the Fundraising project connected with Cornucopia.

Motion to accept the proposed budget for Cornucopia as mentioned

Moved: Mandy

Seconded: Kelly

Approved unanimously

602. December & January Board meetings

Bevin suggested that the timing for the Executive Committee meeting in December and January be run together on December 18 and the January Board meeting be held on January 9. All agreed.

Play Well with Others

603. SOFI update

Bevin updated the Trustees with the status of the submission of the SOFI to the Ministry. She explained that to date, after numerous meetings and documentation completion regarding the meetings, over the past month, she, Elizabeth and Kathleen are satisfied that as much as is possible has been done.

604. WB Foundation Grant & Phase 1

Elizabeth mentioned that the WPL has received a grant of \$54,100 from WB Foundation and that after meeting with the Library management team, we are ready to start Phase 1 of the Library Space-needs assessment, which includes: the phone booths and long study tables.

700. Possible agenda items for future/July meeting & FYI notes

Make an Impact

- Policy 700: Library Code of Conduct & Partner Agreement

Make Life Better

- Cornucopia 2018

Play Well with Others

- News thoughts and questions

Going Green

- New Board Platform

For your information:

- Friends of Library Plant Sale – June 9th Library Plaza and Vestibule
- Ironman July 26 – 30, 2018
- Cornucopia November 8 – 18
- Whistler Multicultural Festival June 8th
- Approved Executive Committee Terms of Reference document
- Article in May 17, 2018 Pique

800. Next Meeting

- Executive – Tuesday, June 26, 2018 @ 4:00 PM – LD Office
- Board – Wednesday, July 4, 2018 @ 5:30 PM – Community Room

900. Adjournment

Motion: That the meeting be adjourned

Moved: Vicki

Seconded: Mandy

Approved unanimously