



WHISTLER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
Wednesday, July 4<sup>th</sup>, 2018 @ 5:30 pm  
Community Room, Whistler Public Library  
MINUTES

**Attending:**

Bevin Heath Ansley (Chair)  
Allison Winkle  
Celia Utley  
Gordon Annand  
Kathleen Graham  
Kelly Gartshore  
Mandy Rousseau  
Rod Tindall  
Victoria Crompton  
Elizabeth Tracy

**Regrets:**

Cathy Jewett  
Josie Chuback

050. Call to Order

Traditional Territories Acknowledgement Statement:

“We would like to firstly begin by acknowledging that the Resort Municipality of Whistler, and the Sea to Sky Corridor is located on unceded shared traditional territories of the Squamish & Li’wat Nations and we honour their language, culture and history.”

100. Approval of the amended Agenda

Motion: That the Agenda be approved

Moved: Celia

Seconded: Mandy

Approved Unanimously

200. Approval of the Minutes of June 6, 2018

Motion: That the Minutes be approved

Moved: Allison

Seconded: Kathleen

Approved Unanimously

250. Public Comments

300. Consent Agenda:

Strategic Priority: Make an Impact

- Chair Report
- WPL Dashboard

Strategic Priority: Make Life Better

- Fundraising Committee Minutes June 18, 2018
- HR Committee Minutes June 20, 2018
- Provincial Grant Letter of Conveyance and Allocation
  - \*Motion to receive reports
  - Motion: That the reports be received
  - Moved: Kelly
  - Seconded: Celia
  - Approved unanimously

**400. Business Arising from Reports**

**500. New Business**

Make Life Better

501. Library Director's midyear performance update

Motion to move the meeting in camera

Moved: Kathleen

Seconded: Celia

Approved unanimously

Motion to return to the meeting

Moved: Kathleen

Seconded: Vicki

Approved unanimously

502. Mini-session on Board finances

Kathleen shared the PowerPoint presentation from the BCLTA meeting on Library finance. She mentioned that the Trustees should be responsible for understanding finance. If they have any feedback about the presentation they should email the HR committee: Vicki, Allison or Josie, (and if they have any questions to turn to her or Vicki for answers).

Gord mentioned that the relationship with the RMOW is very important to the library.

Make an Impact

503. Policy Manual Review 700 – Library Code of Conduct – Elizabeth includes the new partnership guidelines FYI

Deferred to next meeting in September

Play well with others

#### 504. Relationship Building & Influence Committee update

Rod shared some ideas that came out of the meeting. One was to identify the community leaders that we can connect with. He mentioned that advocacy is the responsibility of all the Trustees. All Advocacy initiatives should be agreed to by the Board and the library.

#### 600. Old Business

##### Make Life Better

#### 601. Cornucopia 2018 – Gord & Committee

Gord started with asking the Board for 2 volunteers for the ironman. There is a need for someone at the Rainbow Park Tent on race day from 5-9am.

He gave an overview of what still needs to be done for Cornucopia. He mentioned that there is a need for a house to organize all the donations. They are still looking into how to recognize the major contributors for the silent auction. The raffle prizes still haven't been confirmed.

Mandy explained how the workload will be streamlined, with the use of a spreadsheet that she will be emailing to the Board members.

##### Be Green

#### 602. Replacement for Wikispaces

Elizabeth described the new private website solution. She mentioned that she will be sending the link and the password to all the Board members. If there are any changes to be made, they can send their request to Manon.

#### 700. Possible agenda items for future/September meeting

##### Make an Impact

- Policy 700: Library Code of Conduct

##### Make Life Better

- Cornucopia 2018

##### Play Well with Others

- News thoughts and questions

##### For your information:

- Ironman July 26 – 30, 2018
- Cornucopia November 8 – 18
- Capital Development phases document
- Website management
- FOWPL Minutes May 23, 2018
- BCLTA value document and annual report
- **REMINDER: NO BOARD MEETING IN AUGUST!**

#### 800. Next Meeting

- Executive – Tuesday, August 28<sup>th</sup>, 2018 @ 4:00 PM – LD Office

- Board – Wednesday, September 5<sup>th</sup>, 2018 @ 5:30 PM – Community Room

**900. Adjournment**

Motion: That the meeting be adjourned

Moved: Kathleen

Seconded: Kelly

Approved unanimously