



WHISTLER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
Wednesday, November 7<sup>th</sup>, 2018 @ 5:30 pm  
Community Room, Whistler Public Library  
**MINUTES**

**Attending:**

Bevin Heath Ansley (Chair)  
Allison Winkle  
Celia Utley  
Josie Chuback  
Kathleen Graham  
Kelly Gartshore  
Rod Tindall  
Victoria Crompton  
Elizabeth Tracy

**Regrets:**

Gordon Annand  
Mandy Rousseau

050. Call to Order

Traditional Territories Acknowledgement Statement:

“We would like to firstly begin by acknowledging that the Resort Municipality of Whistler, and the Sea to Sky Corridor is located on unceded shared traditional territories of the Squamish & Li’wat Nations and we honour their language, culture and history.”

100. Approval of Agenda

Motion: That the Agenda be approved  
Moved: Kathleen  
Seconded: Allison  
Approved Unanimously

200. Approval of the Minutes of October 2<sup>nd</sup>, 2018

Motion: That the Minutes be approved  
Moved: Kelly  
Seconded: Kathleen  
Approved Unanimously

250. Public Comments

300. Consent Agenda:

Make an Impact

- Chair Report
- WPL Dashboard

*\*Motion to approve*

Motion: That the reports be received

Moved: Allison

Seconded: Rod

Approved unanimously

**400.** Business Arising from Reports

**500.** New Business

Make Life Better

501. Motion to Approve: Trustee Selection Committee Results

Josie introduced the recruitment process and thanked Allison, Rod and Kathleen for their help

Motion to approve the new Board members recommended by the Trustee Committee

Moved: Josie

Seconded: Rod

Approved unanimously

502. HR Committee Board Self Evaluation status

Josie explained the process of the Self Evaluation and mentioned that the question about Board strengths will be added to the questionnaire. Allison is going to develop the survey and will send it to all the Board members within the next two weeks, so it can be reviewed and ready for the December meeting.

503. 2019 Board Orientation Process

Josie mentioned that with the early appointment of the new Board members, the HR committee is organizing a tour of the library, where Board members are invited to mentor, answer questions, and help introduce them to the way library works.

Make an Impact

504. Budget planning status

Elizabeth updated the Board on the proposed Budget. She mentioned that it was officially submitted and was well received by her manager and the CEO. She added that we are in good shape and that more than 95% of the budget is covered by RMOW.

505. Motion to Approve: Policy Manual Review Appendices

Motion to approve the Policy Manual Review Appendices with the changes.

Motion: Josie

Seconded: Vicki

Approved unanimously

Play well with others

506. Trustee webpage – updating process

Bevin reminded all the committee members to send any update to the webpage, so the new Board members can have all the information they need.

600. Old Business

Make Life Better

601. Cornucopia 2018 Silent Auction & Volunteers

Bevin updated the Board on Cornucopia and mentioned that Saturday, Nov 17, there is a need for more volunteers at the Audain Museum for coat check.

700. Possible agenda items for future/November meeting & FYI notes

Make an Impact

- Board Self Evaluation- Results & Analysis
- 2019 Capital and Operating Budget for approval

Make Life Better

- Cornucopia 2018 results

For your information:

- Cornucopia November 8 – 18
- Recommendations for new trustees to Mayor & Council by Nov. 8 for Nov. 20 Council meeting.
- Friends meeting minutes of October 17, 2018
- Council Recognition Event – November 26<sup>th</sup> 4:30-7:30 SLCC
- WPL Volunteer Appreciation Holiday Party, November 19<sup>th</sup> 5:30-7:30  
The Attic at 21 Steps

800. Next Meeting

- Executive – Tuesday, November 27, 2018 @ 4:00 PM – LD Office
- Board – Wednesday, December 5, 2018 @ 5:30 PM – Community Room

900. Adjournment

Motion: That the meeting be adjourned

Moved: Kathleen

Seconded: Vicki

Approved unanimously