



WHISTLER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, December 4 @ 5:30 pm
Whistler Public Library, Library Community Room
MINUTES

Attending:

Bevin Heath Ansley (Chair)
Allison Winkle
Celia Utley
Josie Chuback
Kelly Gartshore
Mandy Rousseau
Sharon Schrul
Elizabeth Tracy

Regrets:

Curtis Collins
Ralph Forsyth
Tina Young

050. Call to Order

Traditional Territories Acknowledgement Statement

100. Approval of Agenda

Motion: That the Agenda be approved with the amendment

Moved: Sharon

Seconded: Celia

Approved unanimously

200. Consent Agenda

1. Play well with others

1.1 Public Comments

2. Make Life Better

1.1 Approval of Minutes of previous meeting

1.2 WPL Dashboard

1.3 Chair Report

**Motion to approve*

Motion: That the reports be received

Moved: Josie

Seconded: Mandy

Approved unanimously

300. Business Arising from Reports

Elizabeth spoke about her week away mentoring for InterLINK's Library Leadership Excellence and Development program. She mentioned that 21 people participated, including Kaley, our Youth librarian.

400. New Business

1. **Play well with others**

1.1. Board self-evaluation results

Josie explained that the Board self-evaluation is an "in camera" item.

Motion to move the Board self-evaluation results "in camera"

Moved: Josie

Seconded: Sharon

Approved unanimously

1.2. Calendar for meeting 2020 meetings

Bevin asked the Board for any feedback or additions to the calendar

1.3. Discussion on Jan. 8 workshop

Bevin shared what was discussed at the executive meeting about the workshop with Scott Hargrove. The workshop will be about future focus, discussion on governance, relationship and planning & goal setting for 2020. The workshop will start around 11 a.m. and continue into the Board meeting.

1.5. Policy 300 update review and motion to approve

The Board discussed the new Policy 300

Motion to approve the Policy 300 with the changes that were recommended

Moved: Mandy

Seconded: Kelly

Approved unanimously

500. Old Business

1. **Make Life Better**

1.1. 2019 Project Review

Elizabeth informed the Board members on all the project from 2019. Some of those project are the Deweyless reclassification, Envisionware upgrade, laptop lending, tech training, making inclusiveness visible, space changes and continuous service improvement.

1.2. Board website documents

Bevin asked the member to have a fresh look at the website for idea to make it simpler for the new members.

2. **Play well with others**

2.1. Cornucopia events update

Elizabeth summarized the event. She mentioned that it was one of the best and that using the Givegy app made it more efficient. An ad in the paper was printed to thank all the volunteers. She is very grateful for all the work the Board members put in and mentioned that they make a huge difference to the library.

2.2. Board Core Responsibilities 2019

Bevin explained the Board Core Responsibilities and mentioned that all the goals were mainly achieved, but there is still more work to be done.

2.3. Review 2019 Committee goals

Josie reviewed the HR committee goals. She mentioned that the resource website needs more work, they need more training workshops, but the recruitment process is going well.

Mandy reviewed the 2019 fundraising committee goals. She was really positive regarding the year's projects. She mentioned that she is confident for the future and will be sending compiled notes to the new members.

Bevin reviewed Tina's notes on the advocacy committee goals. She mentioned the name of the committee is changing to Building Relationships. She was very happy with the outcome of the High Notes and will keep it going. She is compiling a list of contacts that keeps evolving.

Bevin thanked the outgoing members, Celia, Kelly and Mandy for all their hard work and added that they will be miss dearly.

600. Agenda items for next meeting

700. For Information

1. Minutes of the Friends October meeting
2. Meeting with Rotary Club of Whistler to receive donation – December 3 at the Museum 6:30 ish (email to confirm)
3. Orientation Tour for newly appointed 2020 Trustees and returning Trustees – December 18, 8:30 – 9:45 a.m.
4. Volunteer Holiday event right after this meeting – Gnarly Roots - 7:00-8:30 pm
5. Board Christmas gathering - @ Bevin's December 10 @ 6:00 pm
6. Next Meetings:
 - 1.1.Executive – **December 17, 2019 @ 4:00 pm** Library Director's office
 - 1.2.Board – **January 8, 2020 @ 5:30 pm** **Flute Room, Municipal Hall**

900. Adjournment

Motion: That the meeting be adjourned

Moved: Josie

Seconded: Mandy

Approved unanimously