



WHISTLER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, January 8, 2020 @ 5:30 pm
Whistler Public Library, Flute Room, Muni Hall
MINUTES

Attending:

Bevin Heath Ansley (Past Chair)
Allison Winkle
Jeff Murl
Josie Chuback
Mike Walsh
Ralph Forsyth
Sharon Schrul
Sheilagh Martin
Tina Young
Elizabeth Tracy

Regrets:

Curtis Collins
Thomas Sikora

050. Call to Order @ 5:36pm

Traditional Territories Acknowledgement Statement
Acknowledged at earlier workshop
Bevin welcomed new Trustees

100. Approval of Agenda

Motion: That the Agenda be approved
Moved: Tina
Seconded: Jeff
Approved unanimously

200. Consent Agenda

1. Play well with others
 - 1.1 Public Comments
2. Make Life Better
 - 1.1. Approval of Minutes of previous meeting
 - 1.2. WPL Dashboard
 - 1.3. Chair's Report

**Motion to approve*

Motion: That the reports be received

Moved: Allison

Seconded: Mike

Approved unanimously

300. Business Arising from Reports

Bevin referenced two Diversity and Inclusion Workshops-held in 2019:- one for the staff and Board and one for the community.

Next steps will be part 2 follow up for Board & staff on communicating with different cultures.

Diversity and Inclusion session Thursday March 26th at the library 8:30-10am.

400. New Business

1. Play well with others

1.1.Election of 2020 Executive:

- Call for nominations for (a) Chair and (b) Vice Chair

Motion to approve the nominations of Tina Young for Chair and Allison Winkle for Vice Chair

Moved:Josie

Seconded:Ralph

Approved unanimously

As the new Chair Tina encouraged trustees to be actively involved, to participate in committees and to contribute new topics and ideas for discussion.

Robert's Rules of Order will be reviewed at the next meeting as will communication protocols with staff.

Board meeting schedule will be March 4, May 6, July 8 (Allison as Chair), Sept 2, Oct 7, Dec 2 (Bevin as Chair). This schedule reflects less meetings than usual and additional meetings can be added as deemed necessary.

Board members are asked to review board information packages prior to meetings and to contact the chair if there are any questions. If members are not able to attend, they are asked to contact the chair or vice chair via email.

1.2.Board Orientation presentation – Elizabeth & Board members

A comprehensive and well-prepared orientation was received positively by all trustees.

Presentation slides are on the trustee site (Link has been included in the email)

Trustee contact list has been updated and staff profiles are on trustee site.

Staff were complimented for being an adaptable and resilient team working well with a focus on continuous improvement. Agile, a project management system used at the library will be highlighted at a future meeting.

Library core values of intellectual freedom, patron privacy and equity and access to information will also be on a future agenda. To keep policies current 2 policies will be reviewed at each board meeting. All polices and reports are on the trustee site for reference. Strategic plan updates including dashboard projects current status and impacts

will be a regular agenda item. Finance will be reviewed in detail at the next scheduled meeting in March.

1.3. Board Goals – Tina

The goals will be developed through the committees using the strategic plan priorities and the goals form 2019.

1.4. Committees for 2020 – Tina

The executive committee will be comprised of the chair, vice chair, past chair and may include a member at large. The other committees are Governance and Human Resources, Finance, Advocacy and Fundraising. The Chair will follow up with members who indicate interest in committees. Full terms of reference for all committees are on the trustee site.

1.5. Interlink Provisional Budget – Josie (to be received)

The Interlink provisional budget for 2020 was received for information.

Moved: Ralph

Seconded: Mike

Approved unanimously

1.6. Whistler 2010 Olympic Celebration Details

The library will be the focal point for local celebration and recognition of the 2010 Olympic and Paralympic Games. Funding had been provided by the RMOW for additional programming. This programming will be integrated with regular programs and will focus on local recognition.

500. Old Business

1. Make Life Better

1.1. Fundraising

- Cornucopia 2019 Final results

600. Agenda items for next meeting

1. Make an Impact

1.1. Business Plan Review

1.2. LD Performance Review

2. Make Life Better

2.1. Committee reports

2.2. 2019 Year End Financials Q4

2.3. Policy 000-200

700. For Information

1. Minutes of the Friends November 20, 2019

2. Meeting with Rotary Club of Whistler to receive donation – January 7 at the

Museum 6:30 ish

3. Board Retreat* – Library Community Room January 8 11:30-5 (lunch provided)

*Agenda Attached

4. Next Meetings:

1.1.Executive – February 25 @ 4:00 pm Library Director’s office

1.2.Board – March 4, 2020 @ 5:30 pm Library Community Room

800. Adjournment

Motion: That the meeting be adjourned

Moved: Bevin

Seconded: Jeff

Approved unanimously

Meeting adjourned at 7:05pm