



WHISTLER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, June 3, 2020 @ 5:30 pm
Zoom call
MINUTES

Attending:

Tina Young (Chair)
Allison Winkle
Bevin Heath Ansley
Jeff Murl
Josie Chuback
Mike Walsh
Ralph Forsyth
Sharon Schrul
Sheilagh Martin
Thomas Sikora
Elizabeth Tracy

Regrets:

Curtis Collins

050. Call to Order

Traditional Territories Acknowledgement Statement (Sheilagh)

100. Approval of Agenda

Motion: That the Agenda be approved with the addition of 1.5 Template letter to new business moved from 700. For Information item 3

Moved: Sharon

Seconded: Bevin

Approved unanimously

200. Consent Agenda

1. Play well with others
 - 1.1 Public Comments
2. Make Life Better
 - 2.1 Approval of Minutes of previous meeting
 - 2.2 Update from Elizabeth – Key Dates and Activities

2.3 Governance and Decision Making During the Time of COVID-19 sessions slides
BCLTA May 9th, 2020

**Motion to approve*

Motion: That the reports be received

Moved: Josie

Seconded: Ralph

Approved unanimously

300. Business Arising from Reports

400. New Business

1. Play well with others

1.1. In Camera: Library Director Performance & Development Plan Review 2019 and proposed 2020

Motion to move in camera

Moved: Bevin

Seconded: Josie

Approved unanimously

Motion to receive reports.

Moved: Josie

Seconded: Allison

Approved unanimously

1.2. Update on current/ future status of the library & consistent messaging

Elizabeth shared with the Board the details of the development and implementation of the OPS PLAN and PR. She gave an overview of the complete reorganisation of services and working at the library, while keeping everyone safe.

1.3. Committee Reports

- Advocacy

Mike provided a touchpoint plan with some 50 businesses. He mentioned that the committee is adding to the relationship that Elizabeth has with many businesses. It's a learning process that is improved all the time. He mentioned the challenges of advocacy in Covid time, particularly when we use social media and virtual connections instead of face to face.

Elevator speech provided by Jeff

High Notes provided by Sheilagh

- Fundraising Committee -- Next Steps

Thomas informed the group with the fundraising efforts being on hold because of Covid, the committee will focus on supporting the advocacy committee and also on long term projects. Tina asked the group for a different approach and everyone agreed to keep the relationships that they have renewed.

- Executive Committee's Terms of Reference* – 2020 revision
Deferred to next meeting

1.4. Policy 500-600

Deferred to next meeting

1.5. Template letter to the Select Committee on Finance and Governance

Motion for the WPL Board to submit the letter to the Select Standing Committee on Finance and Governance using the BCLTA template

Moved: Josie

Seconded: Ralph

Approved unanimously

500. Old Business

600. Agenda items for next meeting

1. Make an Impact

1.1. Q1 Finance Report

1.2. Policy 700-800

1.3. InterLINK Update

1.4. Library Update & Messaging – How Agile has helped us

1.5. Trustee Recruitment

700. For Information

1. Library Donations

2. Provincial Guidelines for Libraries from the Ministry of Education

3. Next Meetings:

1.1. Executive – June 23, 2020 @ 4:00 pm Zoom

1.2. Board – July 8, 2020 @ 5:30 pm Zoom

800. Adjournment

Motion: That the meeting be adjourned

Moved: Josie

Seconded: Bevin

Approved unanimously