



WHISTLER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, July 8, 2020 @ 5:30 pm
Zoom call
MINUTES

Attending:

Tina Young (Chair)
Allison Winkle
Bevin Heath Ansley
Jeff Murl
Josie Chuback
Mike Walsh
Ralph Forsyth
Sharon Schrul
Sheilagh Martin
Thomas Sikora
Elizabeth Tracy

Regrets:

Curtis Collins

050. Call to Order

Traditional Territories Acknowledgement Statement (Thomas)

100. Approval of Agenda

Motion: That the Agenda be approved

Moved: Josie

Seconded: Sheilagh

Approved unanimously

200. Consent Agenda

1. Play well with others

1.1 Public Comments

2. Make Life Better

1.1. Minutes of previous meeting

1.2. WPL Dashboard

Motion: That the reports be received after removing the June's minutes

Moved: Josie

Seconded: Allison

Approved unanimously

Motion: That the June Minutes be approved with the changes

Moved: Josie

Seconded: Sheilagh

Approved unanimously

300. Business Arising from Reports

400. New Business

1. Play well with others

1.1. Q1 Financial Report

Elizabeth explained the Financial Report and responded to questions

Motion: That the Q1 Financial Report be approved

Moved: Sharon

Seconded: Ralph

Approved unanimously

1.2. Proposed risk register & next steps

Tina mentioned that it was the first time the Board attempted this proposed risk register under the structure of the Library Act. She explained the highlights of the risks and coverages, the steps that need to be taken. She mentioned that Calgary library has a good risk matrix, as a reference. She suggested the 3 top WPL risks to be considered: loss of RMOW's full financial support, loss of the Library Director, and the loss of the WPL's physical library facility.

Motion: That the proposed risk register & next steps be approved

Moved: Thomas

Seconded: Sheilagh

Approved unanimously

1.3. How Agile has helped through the pandemic

Elizabeth explained the use of Agile and how it had been applied throughout the pandemic. She mentioned that it helps in complex situations, with how to approach those situations, and also implement them incrementally. She maintained that it's a more conscientious way of working.

1.4. Why is InterLINK important plus update, Strategic Plan & FAQ sheet

Josie summarized the InterLINK organization structure, budget and program, how it works and who it serves. She is one of the members appointed to the Board and is also the Chair of the Interlink Board.

1.5. Trustee Recruitment

- **Formation of Selection Committee**

Josie talked about the responsibility of the Board for appointing a Selection Committee to recruit trustees for any upcoming vacancies. She mentioned that Bevin and Ralph are on the Selecting Committee this year but there is a

need for one more member. Trustees who are interested in serving on the committee are asked to contact Josie. Trustees were also reminded that if their terms are up, they need to reapply. Those reapplying cannot be on the Selection Committee.

1.6 Advocacy Committee Update

Mike updated the Board on the activities of the Advocacy Committee. He mentioned the touchpoint system that was presented last month and the great feedbacks he received. Next steps are collecting more input from the Trustees and discussing it further next month.

1.7 Policy 500-800 – background & discussion

Elizabeth reviewed the Policy 500-800. Some changes will be added and the the policies will be brought forward for approval next month.

1.8 Letter of recognition to Elizabeth cc: Ted Re: operations during COVID

Motion: That the Letter of recognition to Elizabeth be approved

Moved: Jeff

Seconded: Josie

Approved unanimously

1.9 Elizabeth Chair of Association of BC Public Library Directors (ABCPLD)

Elizabeth accepted all the honors of the position of Chair of ABCPLD.

500. Old Business

1. Make Life Better

1.1. BCLTA

- June Workshop Highlights
- Trustee Training Recommendation

Referred to the next meeting

600. Agenda items for next meeting

1. Make an Impact

1.1. Annual Report

1.2. Board Recruitment Update

1.3. Policy 900 & Appendices

700. For Information

1. Elizabeth's Address to the Select Standing Committee
2. ABCPLD Best Practices for Restoration of Library Services
3. Agile Resources – links
 - Manifesto <http://agilemanifesto.org/>
 - Principles <http://agilemanifesto.org/principles.html>
 - The art of doing twice as much in half the time <https://www.youtube.com/watch?v=s4thQcgLCgk>

- Agile for Families [https://www.ted.com/talks/bruce feiler agile programming for your family](https://www.ted.com/talks/bruce_feiler_agile_programming_for_your_family)

4. Next Meetings:

- 1.1.Executive – August 25, 2020 @ 4:00 pm Zoom
- 1.2.Board – Sept. 2, 2020 @ 5:30 pm Zoom

800. Adjournment

Motion: That the meeting be adjourned

Moved: Josie

Seconded: Mike

Approved unanimously