



WHISTLER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
Wednesday, Sept. 2, 2020 @ 4:00-7:00 pm  
Zoom call  
MINUTES

**Attending:**

Tina Young (Chair)  
Allison Winkle  
Bevin Heath Ansley  
Jeff Murl  
Josie Chuback  
Mike Walsh  
Ralph Forsyth  
Sharon Schrul  
Sheilagh Martin  
Thomas Sikora  
Elizabeth Tracy

**Regrets:**

Curtis Collins

**050. Call to Order**

Traditional Territories Acknowledgement Statement Jeff

**100. Approval of Agenda**

Motion: That the Agenda be approved

Moved: Jeff

Seconded: Josie

Approved unanimously

**200. Consent Agenda**

1. Play well with others

1.1 Public Comments

2. Make Life Better

1.1. WPL Dashboard

Elizabeth added that the laptops are up and running, waiting for some Plexiglas and protective logistics. Also, we are on the cusp of opening more hours on Tuesday and Thursday from 12-7pm. She provided the group with some information on the 2020 adjusted budget and the 2021 budget.

Minutes of previous meeting

Motion: That the consent agenda and the July Minutes be approved

Moved: Josie

Seconded: Bevin

Approved unanimously

### **300. Business Arising from Reports**

### **400. New Business**

#### **1. Play well with others**

##### **1.1 Mini Retreat- Scott Hargrove**

Topic was on advocacy and service in these pandemic times.

##### **1.2 2021 Trustee recruitment**

Bevin explained the recruitment process. The approach this year is to maintain an uneven number of Board members but to drop from 11 to 9 Trustees. 6 Trustees terms are up this year and 2 are expected to reapply. The ad will be in the paper this week. All the interviews will be on Zoom. Recommendations will come from the Selection Committee to the Board on October 7<sup>th</sup> and will then be submitted to Mayor and Council for approval. Josie emphasized that the results from the board skills inventory completed earlier this year the Board is very well balanced, but we are continuing to look for people who can help to advocate for the library and develop new connections and relationships in the community.

##### **1.3 Advocacy revised talking points**

Shelagh briefed the Board on the committee. She mentioned a few examples of statements that are flexible and would work for now and also later. She welcomed any suggestions. Elizabeth mentioned that she will share some of those statements with the committee of the whole, on Sep 15 at 14:00.

##### **1.4 Policy 500-800 – background & discussion**

Motion: That the Policy 500-800 be approved

Moved: Josie

Seconded: Shelagh

Approved unanimously

##### **1.5 Agenda and dates for autumn mini retreat discussions**

Tina requested some thoughts on agenda topics and dates as trustee feedback has indicated the value of more mini discussions. Elizabeth mentioned a few topics for sessions, but emphasized the need to not to jump too far ahead of the pandemic.

##### **1.6 2019 Annual Report & Statistics Narrative**

Elizabeth mentioned that the report is brief, concise and highlights the key points of 2019. More ebook and audiobooks were purchased because of the circumstances, but is in line with our expenditures. Also she is quite proud of the progress made on library inclusiveness initiatives.

### **500. Old Business**

1. Make Life Better

1.1. BCLTA June training session & recommendations

Josie reviewed the highlights of 2 training sessions offered earlier in the year – Board Governance Basics and the Mechanics of Chairing and Leading. She mentioned that all the workshops offered by the BCLTA are excellent. The workshop are short, online, full of facts, interactive and connect you with resources. The sessions are also set up so you can ask questions and connect with other libraries/Trustees. The outlines of both session are online on the trustee website and she encourages Trustees to subscribe to the BCLTA newsletters and to review the resource materials on their site as well as on our Trustee site.

Recommendation is to have a session online in January for all the Trustees on big picture governance.

Motion to approve a January online governance session for all the Trustees

Moved: Josie

Seconded: Bevin

Unanimously approved

**600.** Agenda items for next meeting

1. Make an Impact

1.1. Fundraising

1.2. 2<sup>nd</sup> mini retreat call

1.3. Trustee recruitment update

1.4. 2021 Budget

1.5. Board self-evaluation

1.6. Policy 900 & Appendices

**700.** For Information

1. 2019 Annual Report & Statistics Narrative

Next Meetings:

1.1.Executive – TBD@ 4:00 Pm. Zoom

1.2.Board – 7 Oct @ 5:30 pm – Zoom (Time depends on Scott Hargrove’s availability)

**800.** Adjournment

Motion: That the meeting be adjourned

Moved: Mike

Seconded: Thomas

Approved unanimously