



WHISTLER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
Wednesday, December 2, 2020

@ 5:30-7:00 PM Board Meeting

@7:00-7:30 PM Holiday Social  
Zoom call  
MINUTES

**Attending:**

Tina Young (Chair)  
Allison Winkle  
Bevin Heath Ansley  
Jeff Murl  
Josie Chuback  
Karen Laughland  
Mike Walsh  
Ralph Forsyth  
Sheilagh Martin  
Thomas Sikora  
Elizabeth Tracy

**Regrets:**

Curtis Collins  
Sharon Schrul

050. Call to Order

First Nations- Territorial Acknowledgement

Tina shared highlights on the book and discussion on *21 Things You May Not Know About The Indian Act* by Bob Joseph

Sheilagh reported on the Aboriginal Studies (program with MOOC)

100. Approval of Agenda

Motion: That the Agenda be approved

Moved: Josie

Seconded: Ralph

Approved unanimously

200. Consent Agenda

1. Play well with others

- 1.1 Public Comments
- 2. Make Life Better
  - 1.1. Minutes of the previous meeting
  - 1.2. WPL Dashboard
    - Motion: That the consent agenda and the October Minutes be approved
    - Moved: Bevin
    - Seconded: Thomas
    - Approved unanimously

### 300. Business Arising from Reports

### 400. New Business

#### 1. Play well with others

##### 1.1 Chair Comments

Tina recapped her Chair report which highlighted the challenges and achievements of 2020.

##### 1.2 Hello/Goodbye/Remembering the year

Tina welcomed Karen Laughland, our new trustee who will start officially in January. Tina also expressed her appreciation and goodbyes to Allison, Sharon and Curtis. Allison shared how hard it was for her to make the decision to leave the Board. Trustees shared a round table of the key insights, learnings and thank yous for 2020.

*\* Motion to adjourn and move into in camera*

##### 1.3 IN CAMERA: Summary of 2020 BSE & Next Steps

*\*Motion to be received for information*

*\*Motion to adjourn and move back into meeting*

##### 1.4 Governance Training

Josie talked about a variety of workshops and resources available to Board members on the BCLTA website. Other organizations also offer webinars and sessions that are helpful to nonprofits and libraries alike. Interactive discussions are encouraged.

Motion to approve: That new and returning Board members be encouraged and supported in registering for BCLTA governance workshops as well as other relevant professional and skill development opportunities; and that trustees report back at Board meetings to share key learnings.

Moved: Josie

Seconded: Ralph

Approved unanimously

### 1.5 InterLINK update

Josie talk about the InterLINK, which is a federation of 18 libraries of which we are a member which provides support and services to member libraries. Interlink recently hosted a facilitated conversation with board representatives on Reconciliation. It has been referenced as Reconcili-Action as it is based on personal understanding, change and actions. The Interlink Board has put forward a motion to share the curriculum on this initiative with the BCLTA and to request their support in facilitating the broadest possible reach and impact of the initiative. Interlink will also be setting up a subcommittee to further develop Reconcili-Action and support the BCLTA.

. The Interlink 2021 Provisional Budget, which is comprised primarily of member levies, and grants was reviewed for information. This budget has also been reviewed by member Library Directors and will be approved at the first meeting of the Interlink board in 2021. It was noted that this budget reflects a significant drop member in member levies due to the pandemic and that member libraries be aware of this anomaly.

Motion: That the 2021 Provisional Budget be received for information

Moved: Josie's

Seconded: Ralph

Approved unanimously

### 1.6 Date for January 2021 mini retreat discussions

Tina asked everyone to email her for the choice of date for the proposed board retreat

### 1.7 Timing of updated Strat. Plan

Elizabeth reviewed the timing of updated strategic plan- September 2021 for January 2022 and emphasized the need to proceed thoughtfully.

### 1.8 Finance Update

Elizabeth reviewed the Q3 financial report and the 2021 proposed Budget, which due to the unusual situation this year will be based on the 2019 budget.

Motion to approve the proposed Budget as presented

Moved: Mike

Seconded: Bevin

Approved unanimously

Motion to approve the transfer of \$20,000 to the Capital Reserve

Moved: Mike

Seconded: Bevin

Approved unanimously

## 500. Old Business

### 1. Make Life Better

#### 1.1 Updated Risk Matrix

Thomas reviewed the risk management policy and the matrix which captured key categories. Feedback from. Board members was positive. A risk management review is recommended every 6 months.

1.2 Policy 900 & Appendices

The Policy 900 & Appendices were approved without change

1.3 Library Pandemic Update

Because of lack of time this item was not discussed.

600. Agenda items for next meeting

1. Make an Impact

1.1 Trustee Orientation Presentation with Sr. Staff

1.2 Financial Overview

1.3 Trustee Tidbits

700. For Information

1. Chair's report- What a year!

2. Minutes of the Friends of the Library Meeting

3. Next Meetings:

1.1.Executive – December 15<sup>th</sup> @ 4:00 p.m.

1.2. Mini Retreat and Board Meeting – January 6<sup>th</sup> @ 3:30 (retreat tentative) 5:30-7  
Board Meeting

800. Adjournment

Motion: That the meeting be adjourned

Moved: Sheilagh

Seconded: Jeff

Approved unanimously